



# ALPER ALKOÇ

B.Sc. EEE, BBA, OHSS(B)

Electrical Electronics Engineer

## Personal

<b>Birth Date &amp; Place</b>	Elazığ 1982
<b>Citizenship</b>	Republic of Turkey
<b>Status</b>	Married (2 sons)
<b>Experience</b>	17 years
<b>Military Duty</b>	Completed (2005)
<b>Driving License</b>	Class B (2002)
<b>Health Condition</b>	Healthy
<b>Travel Obstacle</b>	None

## Education

**Anadolu University Business Administration**  
2003 - 2014  
Obtained an honor roll certificate three times and completed my education with 2.82/4 average.

**Firat University Electrical & Electronics Eng.**  
1999 - 2004  
Acted as Information service founder chief of Firat university and was charged with the duty to represent the university at the WIOS Organization symposium, that was organized in all of Turkey.

## Languages

	Turkish	100%
	English	67%
	Turkmen	83%
	French	33%

## Profile

I am a senior **electrical and electronics engineer**. I have **two bachelor's degrees**. I am **experienced in weak current, low and medium voltage**. I have a good command of **English** and elementary level in **French**.

I took part in the electrical installation application of **large-scale projects**. I know and use **AutoCAD** and **Excel** at an advanced level. I carried out **daily, weekly monthly reports, attachments, as-built / shop drawing**.

As the **project manager**, I took the responsibilities at **preparation of BoQ, progress payment, cost control and proposal**.

I am experienced in both, work with **subcontractor** and **my own teams**. I have worked in various countries. I took part in large-scale projects such as **sports complex, airport, media center, olympic center and cement factory**. In my last experience, I was in **Africa** for two years as a Technical Office Chief.

## Executed

- Japoma Sport Complex**  
2020 MET Eng. – Yenigün
- Ashgabat International Airport**  
2017 Polimeks
- SEV SAC American College**  
2014 ESTA Comp. – AS Yapı
- Ashgabat Olympic Complex**  
2013 Policom – Polimeks
- Lebap Cement Factory**  
2012 Policom – Polimeks
- Asghabat TV Tower**  
2011 Policom – Polimeks

## Expertise



## Engineered

MET Eng. / Yenigün  
**Technical Office Chief**  
4.2018-4.2020 Douala-Cameroon  
Worked as chief of technical office at Japoma Sport Complex Project. Responsible for financial progress, periodic reporting, personnel management and administrative tasks.

BATI Engineering  
**Director**  
2.2017-3.2018 İstanbul-Turkey  
I take part many projects such as hospital, hotel, business center and residence. Personnel administration, purchasing, contract auditing, customer cold calling, cost estimation and preparation of proposal works are among my main responsibilities.

Polimeks  
**Senior LC Systems Engineer**  
2.2016-1.2017 Ashgabat-Turkmenistan  
Wherein I worked as chief of Electrical Works at Ashgabat International Airport Project. Main responsibilities: infrastructure of Data, CCTV, ACS, FAS, PAS, BHS, VDGS, CUTE, VoIP, FIDS systems.

ESTA Comp. / AS Yapı  
**Project Engineer**  
8.2013-1.2016 İstanbul-Turkey  
Assigned as Electrical Construction Supervisor for electrical subcontractor (ESTA) in the project of Sağlık Eğitim Vakfı Çekmeköy American College. Besides ensuring the progress in the field work; I carried out other tasks such as cost containment, quality control, preparation of progress payments, and as-built drawings.

Polimeks / Policom  
**Project Engineer**  
3.2011-3.2013 Ashgabat-Turkmenistan  
I took part of the Ashgabat TV Tower Project and the Ashgabat Olympic Complex Project. I was also involved in the completion of the critical final stages of the projects Lebap Cement Factory.

## Skills

Attention to Details	100%
Teamwork	100%
Perseverance	100%
Leadership	95%
Communication	95%
Active Listening	90%
Problem Solving	90%
Decision Making	85%
Research & Strategy	85%
Flexibility	80%
Self-Confidence	80%

## Certifications

- OHSS – B**  
2013 ÇSGB
- Grounding Training**  
2013 TMMOB-EMO
- Project Management**  
2013 Tega
- Laser Technology**  
2012 Lobo
- 3D Weather**  
2012 Orad
- Product Information**  
2011 Harris
- Fluke 1653B**  
2011 Netes
- CNAP/CCNA 1**  
2002 Cisco
- Graphic Design**  
1998 Ağ Bilgisayar
- Computer Operator**  
1996 MEB

## Software

Excel	95%
Autocad	90%
Word	90%
Power Point	70%
MS Project	65%
MS Visio	65%
VBA	60%
Python	30%
C/C++	30%

## Interests

- Artificial Intelligence
- Etymology
- Genetics
- Chess
- Robotics
- Anthropology

## References

It will be provided upon request.

## Contact

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